



# Extended Daycare/Study Hall Schedule – Orange County

## Extended Daycare – Preschool & Pre-Kindergarten

	Preschool & Pre-K students
Afternoon Daycare	Afternoon supervision anytime between 3:40pm-5:30pm

### Important Information:

In case parents are going to arrive after 5:30pm for pickup, they must contact the school as soon as possible, by calling the **campus at 714-771-4710**. They must also provide an approximate time of arrival.

The fee for late pickup anytime between 5:30pm-5:45pm is a fixed rate of \$15. For every minute after 5:45pm, a fee of \$1.00 per minute will be assessed in addition to the \$15.

A student not being picked up before the 3:45pm bell will automatically attend daycare.

All students not enrolled in daycare will be invoiced the \$30 per child emergency daycare fee if checked out after 3:45pm.

If you did not register your student for annual daycare during the enrollment process, you may still do so by using the form on the next page before September 18<sup>th</sup>.



# Extended Care – Orange County

## Daycare 2020-21 – Preschool & Pre-Kindergarten

We understand that the option for enrollment in any **annual** daycare and/or study hall plan remains available **only through September 18, 2020**, and we would like to enroll our child as indicated below:

Student name: \_\_\_\_\_ Grade: \_\_\_\_\_

Payment method: ☐ Authorization to add to SMART Tuition Account (for existing accounts only)  
☐ Payment via SCO (fee to be assigned and payable in full before 9/18/20)

Service	PS & Pre-K Students	Monthly payment via School Cash Online (before the start of a given month)	Daily Charges "Emergency Care"
Afternoon Daycare	Afternoon supervision anytime between 3:40pm-5:30pm	\$125	\$30

**Monthly Plan Options:** Any family who does not select enrollment in an annual plan (available only until September 15) retains the ability to enroll their child(ren) on an elective monthly basis throughout the year. Such monthly enrollment must be paid via School Cash Online before the start of a given month.

**Daily Rates ("Emergency Daycare/Study Hall"):** Families who do not select an annual or monthly plan may enroll their child on an *ad hoc* basis by paying the "Emergency Daycare/Study Hall" fee via School Cash Online and notifying the Campus Business Manager of the exceptional supervision needed. Similarly, any student not already enrolled in an annual/monthly plan who is not picked up by 3:45pm sharp will be placed in daycare and/or study hall, and charges of the daily rate (\$30) will be assessed via School Cash Online to be due and payable upon receipt. Such billing will also occur for any child dropped off in the morning before 8:30am.

### Rules & Regulations

**Study hall attendance:** Study hall is considered an extension of the regular school schedule and therefore all elementary rules and regulations apply.

**After-hours Pickup for Regular Daycare:** The fee for late pickup anytime between 6:30pm-6:45pm is a fixed rate of \$15. For every minute after 6:45pm, a fee of \$1.00 per minute will be assessed in addition to the \$15. Payments for any after-hours services will be charged at the end of the month and will be due upon receipt.

**Transactions:** All fees will need to be paid when due.

**All Fees Non-Refundable:** All advance payments – whether daily, monthly, or annually – are non-refundable regardless of attendance.

**Cash Transactions:** We will not accept cash transactions for daycare and study hall payments.

**Attendance:** Your child will not be able to attend daycare/study hall if the fee is not paid on time.

Parent Full Name: \_\_\_\_\_ Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_